

Student and Parent Handbook

2022-2023



Vina Elementary School

Pro-Student. Pro-Education. Pro-Community.

Phone: (530) 839-2182

Fax: (530) 839-2743

Mailing Address: P.O. Box 230 Vina, CA 96092

Principal: Kendi Merlo

Superintendent: Joey Adame

Vina Elementary Bell Schedule 2022-2023

Regular Day 1st-3rd First Period 8:15-10:35 Break 10:40-10:55 Second Period 10:55-11:55 Lunch 11:55-12:30 Third Period 12:30-1:55	Regular Day 4th First Period 8:15-10:35 Break 10:40-10:55 Second Period 10:55-11:55 Lunch 11:55-12:40 Third Period 12:40-2:00 Fourth Period 2:00-2:55	Regular Day 5th-8th First Period 8:25-10:25 Break 10:25-10:40 Second Period 10:40-12:05 Lunch 12:05-12:40 Third Period 12:40-2:00 Fourth Period 2:00-2:55
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(1st-3rd 285 minutes - Requirement is 280 minutes per California *Education Code* sections 46207, 46208, 47612(d)(3), 47612.5, and *California Code of Regulations*, Title 5, 11960)

(4th-8th 340 minutes - Requirement is 300 minutes per California *Education Code* sections 46207, 46208, 47612(d)(3), 47612.5, and *California Code of Regulations*, Title 5, 11960)

IMPORTANT – PLEASE READ

THIS PAGE IS TO BE SIGNED AND RETURNED TO YOUR TEACHER.

VINA STUDENT/ PARENT HANDBOOK

We have read the Vina Student/Parent Handbook. We understand that this handbook is to be taken to each class daily. We have reviewed school policies and discussed all the rules and regulations that are required for our students to follow to be a productive member of the Vina student body. We agree to review the handbook periodically.

Parent/Guardian (Please Print) _____ Student (Please Print) _____

Parent/Guardian Signature _____ Student Signature _____

Date _____ Date _____

Physical Education Information

My child and I have read and understand the Physical Education Information, requirements and policies on pg. 12.

Child's Name (Please Print) _____ Signature of Parent or Guardian _____ Date _____

Rights and Responsibilities Handbook

I have received and reviewed a copy of the school and district's 2022-2023 Rights and Responsibilities Handbook.

Child's Name (Please Print) _____ Signature of Parent or Guardian _____ Date _____

Computer System/Internet/E-mail Acceptable Use Agreement

I have read and understand the **Los Molinos Unified School District's Computer System/Internet/E-mail Acceptable Use Agreement** which can be found on pages 16 - 18.

_____ I authorize my child or ward to use the Los Molinos Unified School District's Computer System.

_____ I **do not** authorize my child or ward to use the Los Molinos Unified School District's Computer System.

Student Name (Please Print): _____

Parent or Guardian Name (Please Print): _____

Date: _____ **Parent Signature:** _____

VINA ELEMENTARY SCHOOL

Esta primera página debe ser firmada y entregada a su maestro de primer periodo. La próxima página debe quedar en la agenda estudiantil.

MANUAL PARA PADRES Y ALUMNOS DE LA ESCUELA MURPHY

Hemos leído el Manual para Padres y Alumnos de la Escuela Vina. Entendemos que todos los estudiantes tienen que llevar este manual a todas las clases todos los días. Hemos repasado y discutido todas las pólizas escolares, reglamentos y procedimientos que nuestros alumnos tienen que obedecer para ser un miembro productivo del cuerpo estudiantil de Vina. Estamos de acuerdo en repasar este manual periódicamente y vamos a supervisar las tareas asignadas diariamente. Si la agenda de mi alumno no está completa, me pondré en contacto con sus maestros inmediatamente. Este acuerdo estará en efecto todo el año escolar, 2018-2019.

Nombre del padre/guardián

Nombre del alumno

Firma del padre/guardián

Firma del alumno

Fecha

Fecha

Información del Programa de Educación Física

Mi hijo/a y yo hemos leído y entendemos los requerimientos y pólizas del programa de Educación Física (página 13).

Nombre del alumno
(Por favor, letra de molde)

Firma del padre/Guardián

Fecha

MANUAL DE DERECHOS Y RESPONSABILIDADES

He recibido y repasado una copia del Manual de Derechos y Responsabilidades de Murphy y del distrito para el año escolar de 2022-23 (página 16 – 18).

Nombre del alumno
(Por favor, letra de molde)

Firma del padre/Guardián

Fecha

ACUERDO DE TECNOLOGIA/CONSENTIMIENTO PARA EL USO DE COMPUTADORAS EN LA ESCUELA

He leído y entiendo el **Acuerdo de Tecnología/Consentimiento Para el Uso de Computadoras del Distrito Unificado Escolar de Morgan Hill.**

_____ Yo le doy permiso a mi hijo/a/ para usar el sistema de computadoras del Distrito Unificado Escolar de Morgan Hill.

_____ **No le doy** permiso a mi hijo/a para usar el sistema de computadoras del Distrito Unificado Escolar de Morgan Hill.

Nombre del alumno (Por favor, letra de molde): _____

Nombre del Padre/Guardián (Por favor, letra molde): _____

Fecha: _____ Firma del Padre/Guardián: _____

General Information A – Z

Vina is a closed campus which means that a student may not leave the school grounds once they have arrived until school ends for the day.

CAMPUS OPENS AT 7:45. PLEASE DO NOT DROP STUDENTS OFF EARLY - THERE IS NO SUPERVISION AVAILABLE.

ACTIVITIES

Student activities are a privilege not a right. Students are expected to maintain satisfactory academic and citizenship behaviors as a prerequisite.

Vina has 3 honors trips (A.C.E.) each year as well as various field trips, 8th grade trip, sports, and spirit days. The following guidelines will be used to determine a student's eligibility for activities:

- **Single/Multiple suspensions** will result in exclusion from all extra activities.
- **Missing assignments** may result in exclusion from these activities per classroom teacher's policies.
- **Violation of classroom or school rules** may result in restriction from participation.
- **More than 3 office referrals, bus notes or combination of the two will result in exclusion from these activities.**

ATHLETICS

Vina offers its students a variety of sports activities which includes, volleyball, softball, basketball, and flag football. Vina competes against other schools in Tehama, Glenn, and Butte Counties. Students participating in sports must meet the following eligibility requirements based on the grading period prior to the start of the sport or activity:

1. A 2.0 or better GPA
2. No "F" grade on progress report
3. Must meet all weekly grade check criteria as specified by the classroom teacher..
4. Satisfactory behavior and attendance
5. Coach approval for sports
6. Parent approval/signed permission slip
7. No overdue library books
8. No outstanding "beginning-of-the-year" forms
9. Must have medical insurance
10. Must have a sports physical.

ATTENDANCE

Parents play a major role and responsibility for assuring that their child or children arrive healthy and punctually to school each day and prepared to learn. Students are required by California law to attend school every day on time. The school keeps a record of absences and tardies. State law also requires that absence verification be made by parents. When this does not happen, the school may not be able to receive the total resources allocated. To verify an absence, a parent must call the Vina office at 839-2182 before 10:00 a.m. on the day of the absence, or a note from the parent should be taken to the office by the student when he/she returns to school. **Parents have 3 days to clear absences after the student returns to school. Three**

non-verified absences and/or three tardies of more than 90 minutes will generate a letter of truancy sent to parents.

Attendance and Student Reporting

1. **Excused Absences** will be given for illness or medical appointments, extreme family emergencies, such as a death in the immediate family or quarantine by a health official. All medical appointment excuses must be accompanied by a doctor's note to verify that student was at an appointment.
2. **Unexcused or Verified Unexcused Absences** will be issued for reasons other than those listed above. **When a student reaches his/her third unexcused absence he/she will receive a truancy letter from the school. Verified unexcused absences can generate a truancy letter.**
3. **Non-Verified Absences** – If a student returns to school without a phone call or valid note, he/she will be charged with a "CUT". If the "CUT" is not cleared, the student will be assigned after school detention. **The third occurrence of a non-verified absence will generate a letter of truancy for the student.**
4. **Late Students** – A student arriving late to school will report directly to the office for an admittance pass. Parent/guardian must immediately notify the office as to why the student is tardy. Unexcused tardies to school result in disciplinary action.
5. **Tardiness** – A student must be in his/her seat or at a teacher designated station prior to each class bell or teacher will assign disciplinary action. **(See tardy policy).**

Truancy

The State of California Education Code deals with truancy in the following section:

48260 Any pupil subject to compulsory full time education or to compulsory continuing education, who is absent from school without valid excuse three days, or is tardy in excess of 30 minutes on each of more than three days in one school year, is a truant, and shall be reported to the office supervisor or to the superintendent of the school district.

48260.5 The parent or guardian is obligated to compel the attendance of the pupil at school. Parents or guardians who fail to meet this obligation may be guilty of an infraction and subject to prosecution. Parents or guardians have the right to meet with appropriate school personnel to discuss solutions to the pupil's truancy.

Referral to S.A.R.B. (School Attendance Review Board)

S.A.R.B. is composed of representatives from the school, law enforcement, counseling agencies, and probation department who meet regularly to combine their expertise and resources on behalf of each child who is referred. Law now provides for such a referral after other efforts have failed and before a juvenile court proceeding is considered.

Make Up Work

When students are absent, they are responsible to contact the teacher for missed work. **If an absence will be three or more days, requests for homework assignments can be made through the office. REMEMBER, ONLY WORK MISSED DUE TO AN EXCUSED ABSENCE MAY BE MADE UP FOR CREDIT. Requested make up work for other reasons, such as suspensions from class, is at teacher discretion.**

Independent Study (See Board Policy 6158)

To foster each student's success in Independent Study, the Board establishes the following maximum lengths of time a student may participate in short-term Independent Study during any one instance as follows: For students in grades K-9: 2 weeks. Parents must contact the school for information regarding Independent Study in advance of the absence. Students must be out a minimum of five days to qualify for Independent Study.

Early Check-out

It is suggested that medical appointments be made after school whenever possible. When it is not possible to schedule after school appointments, students must be signed out, by a parent, in the office any time they are picked up for an appointment or have permission to leave campus for an appointment. **Notes from parents asking that a student be released early, for an appointment, etc., must be brought to the office before school or at morning recess.**

Textbook and Library Books

Students are responsible for their textbooks. Textbooks are typically valued at between \$50 and \$75 each, so students are strongly encouraged to maintain care and responsibility of any texts they are issued. Textbooks that are not returned at the end of the year and/or books that show excessive wear and/or damage are charged to the pupil and parent. Any textbook damaged, defaced, or lost will be the sole responsibility of the student and parent. Financial obligations for lost textbooks (or other school property) must be cleared prior to registration, grade promotion, receipt of certificate of promotion (diploma), and release of cumulative records to the high school.

BUS TRANSPORTATION

Riding the bus is a privilege, which may be taken away for misbehavior. **ALL SCHOOL RULES APPLY TO BUS STOPS!** For information about riding the bus, call our office. Before a student can ride the bus, the bus rules and contract must be signed and returned to the school

BULLYING

Bullying is defined as a student blocking another student from going to class, spreading rumors and gossip, name calling, pushing, shoving, chasing, play fighting, intimidating and generally "messing around" with another student so as to create a hostile and unsafe environment. Bullying is not tolerated and is a suspendable offense.

CELL PHONES

Students in grades 1-4 are not permitted to have cell phones on campus under any circumstances.

Students in grades 5-8 may bring cell phones on campus, but they must be turned in to the classroom teacher upon arrival and may only be used with teacher permission.

Failure to comply with the cell phone policy will result in the device being confiscated. It will not be released to the student. A parent or guardian must pick it up from the office.

CHEATING

Cheating is obtaining or giving information or material for the purpose of claiming credit of grades dishonestly. Cheating also includes giving or allowing others information for the purpose of claiming credit and/or grades. Cheating includes taking unfair advantage of parents, friends, or classmates by asking them to help obtain a grade dishonestly. Consequences for cheating may include an "F" grade or a ZERO on an assignment/quiz/test and other discipline. Parents will be notified.

CLASSROOM RULES/STUDENT RESPONSIBILITIES

CLASSROOM RULES

1. Students will follow rules set by each teacher
2. Students will cooperate with teacher and classmates
3. Students will respect the rights and property of others
4. Students will carry out student responsibilities

STUDENT RESPONSIBILITIES

1. Keep track of books and assignments
2. Start work on time and allow enough time to finish

3. Ask for help when needed
4. Do own work
5. Turn work in on time
6. Accept responsibility for grades and consequences

CLOTHING GUIDELINES

Dress and Personal Appearance - Personal appearance must not distract from classroom learning. All students of Vina Elementary school shall attend school and school functions dressed in a manner that is clean, not hazardous to their safety, to the safety of other students or is disruptive to the normal routine of school. **The administration reserves the right to determine whether clothing is inappropriate for the school setting.**

In order to provide guidance for students, and assist parents/guardians in monitoring students' grooming and dress, the school has established **the following guidelines:**

Clothing that denotes membership in a gang, is offensive to others, or promotes drug or alcohol use will not be allowed. This means no all red or blue clothing. Students wearing t-shirts, jackets displaying club slogans, double meanings, or suggestive sayings will have to cover up or change.

Sagging pants are **not** appropriate and are not permitted. Pants must be worn in a manner in which underwear is not exposed or would be exposed if the shirt was raised. *Undergarments may not show at any time on boys or girls. All clothing must completely cover a student's underwear. Zip ties will be given to those students violating this rule.*

Garments such as tube tops, spaghetti straps, halters, clothing that is see-through is not allowed.

The appropriate minimum length for shorts and skirts is the tips of their fingers when their arms are held loosely at their sides.

Tank tops must have straps that are not less than two inches wide. Extra large arm holes are not allowed.

Clothing or backpacks with lettering or drawings which depict sexual expressions or actions, profanity, obscenity, violence, drugs, gang, group affiliation, alcohol, tobacco, or which degrades the integrity of individual groups are not permitted.

Students' midriffs should be covered at all times. **This includes when arms are raised.** No cropped shirts are permitted.

No bandanas.

Overalls or any other clothing with straps must have the straps secured over the shoulders.

Sunglasses cannot be worn in the building.

Street shoes are required at all times. Backless shoes are not allowed due to safety reasons. Shoes with wheels, steel-toed shoes/boots, or "slipper-type" shoes are not allowed. .

Hats may or may not be allowed to be worn inside at the discretion of the teacher.

The school reserves the right at any time to amend the above dress code without prior warning to the students.

Consequences for clothing violations are:

- Students will be sent home to change or made to change into loaner clothing from the school
- Clothing item will be confiscated and held to the end of the school day. In some cases, parents may be required to pick up item(s)
- Continued violations will result in detention.

DISCIPLINARY ACTIONS

Please the attached Progressive Discipline Matrix.

Students may be denied participating in activities such as dances and sports events due to poor behavior, grades and discipline.

Suspension (See Board Policy 5130)

The student is informed that he/she is subject to a suspension (up to 5 days). The student's parent(s) or legal guardian is notified by telephone or in person that the student is subject to suspension from school. The student's parent/guardian must conference with school administrator before the student may return from suspension (recorded in student disciplinary record). Suspended students are not allowed to be on any LMUSD campus during their suspension or within 1000 feet of any school campus. This includes school activities.

In-House Suspension (See Board Policy 5130)

Students assigned to a supervised suspension room shall be separated from other students at the school site for the period of the suspension in a separate room for students under suspension. Each student is responsible for contacting his/her teacher or teachers to receive assignments to be completed while the student is assigned to the supervised suspension room. If no classroom work is assigned, the person supervising the suspension room shall assign school work. The hours of suspension will be held from 8:25 – 2:55 p.m.

Expulsion

See Board Policy 5150 (recorded in student discipline record).

Referral to Tehama County Sheriff Department

The Police Department will be contacted and/or summoned to campus when necessary.

IMPORTANT!

A student may be suspended, expelled, or referred to the appropriate law enforcement agency for any suspendable or expellable incident that is related to a school activity or to school attendance occurring within a school in the Los Molinos Unified School District or any other school district. The incident may occur at any time including, but not limited to, any of the following:

- While on school grounds
- While going to or coming from school
- During the breakfast or lunch period, whether on or off campus
- During, or while going to or coming from, a school sponsored Activity
- Off school grounds, including weekends and vacations, but school related in some way

Examples of Suspendable or Expellable Offenses

Consequences depend on the frequency or severity of the incident. Parent will be contacted on a regular basis. Police will be contacted in all serious cases. . Suspensions range from 1 – 5 days, depending on frequency or severity of the offense.

- Selling of any controlled substance (buying and/or negotiating)
- Possession of any weapon or dangerous object
- Robbery/Extortion
- Threatening any staff member
- Setting or attempting to set a fire
- Possession of a controlled substance, drug paraphernalia, or being under the influence of drugs or alcohol with no indication of selling or furnishing to others, or furnished a

substance in lieu of a controlled substance

- Smoking or possessions of tobacco or tobacco products
- Fighting/Threatening another person/Intimidation
- Theft/Possession of stolen property
- False Fire Alarms
- Vandalism (causing damage to any property)
- Willful defiance of any school official
- Harassment/Bullying
- Sexual harassment (including comments relating to sexual orientation)
- Cutting school/off campus without permission
- Pantsing
- Disruptive behavior
- Profanity / Obscene Act
- Racial, Sexual, ethnic or gender based comments

California Code – Section 32210

Any person who willfully disturbs any public school or any public school meeting is guilty of a misdemeanor, and shall be punished by a fine of not more than five hundred dollars (\$500)

California Code – Section 48908

All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers of the schools.

California Code – Section 48900 k

Students that have disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties are subject to school suspension and/or expulsion.

DISPLAYS OF AFFECTION

Students are asked to conduct themselves in an elementary-school appropriate manner. Holding hands, arm-in-arm, and kissing are not appropriate in school.

1st offense = warning

2nd offense = parent contact

3rd offense = lunch detention, up to suspension for defiance

FIGHTING

Fighting, pushing and/or "horseplay" of any type are considered poor behavior and are subject to disciplinary action. Any physical act that could be observed as a "fight" or that can promote or encourage creating a hostile environment" will result in a suspension

Food and Gum Policy

Eating is not allowed in the classrooms or in the library except during special activities. **Gum, sodas and seeds are not permitted on the school grounds.** Selling candy or other items for personal profit is not allowed.

HALLWAYS

Running, pushing and "horseplay" in the hallways crowded with people is dangerous. Students are not allowed to hang out in the hallway at any time including recesses.

HARASSMENT

Physical or verbal harassment, physical abuse, profanity, slurs and any other actions or words, actual or perceived, are not permitted and could result in a school suspension.

Harassment based on gender, race, national origin, ethnicity, religion, sexual orientation, age, physical or mental disability, or

any other basis protected by federal, state, or local law, ordinance or regulation to the extent protected by law is prohibited. Students who feel they are victims of harassment of any type may file a formal written complaint in the office. "Pantsing" will result in an automatic suspension and possible expulsion.

Vina's Anti-Harassment Policy

1. Everyone at Vina has a right to feel respected and safe. Consequently, we want students to know that our policy is to prevent sexual harassment and harassment based on gender, race, national origin, ethnicity, religion, sexual orientation or disability.
2. A harasser may be a student or an adult. Harassment may include the following when related to gender, race, national origin, ethnicity, religion, sexual orientation or disability.
 - a. Name calling, teasing, derogatory comments, slurs or gestures
 - b. Remarks or rumors about an individual's sexual activities, sexual jokes, catcalls or whistles
 - c. Leering, winking, sexual gestures, pinching, patting, intentional rubbing against another individual's body
 - d. Graffiti, offensive or graphic posters or book covers
 - e. Derogatory notes or cartoons
 - f. Unwelcome touching of a person or clothing, grabbing, fondling
 - g. Violent acts or threats
3. If students believe that they or someone else has been the victim of harassment, they should report the alleged acts to a teacher, counselor, principal or any other staff member. The report may be verbal or written. Students are not required to complete a written form, but if they want to use a form, one is available in the school office.
4. Vina takes seriously all reports of sexual harassment and harassment based upon gender, race, national origin, ethnicity, religion, sexual orientation or disability and will take all appropriate action to investigate such claims, to eliminate the harassment and to discipline any persons found to have engaged in such conduct.
5. LMUSD will also take action if anyone tried to intimidate the students or take action to harm them because they made such a report.
6. This is a summary of this District's policy against sexual harassment and harassment based on gender, race, national origin, ethnicity, religion, sexual orientation or disability. A complete copy of the policy is available at the school office upon request.

HEALTH

Please do not send your student to school if he/she displays one or more of the following symptoms:

- | | |
|-----------------------------------|--|
| - Earache | - Runny nose and/or persistent cough |
| - Headache | - Nausea/vomiting (do not attend school within 24 hrs of vomiting) |
| - Sore throat | |
| - Dizziness | - Fever (100° or above within 24 hrs) |
| - Lice | - Skin Rash |
| - Red crusty and/or draining eyes | |

Administration of Medication – Including Over the Counter Medication

In order for any medication, whether prescription or non-prescription, short-term or long-term, to be given at school, MEDICATION AUTHORIZATION FORM(S) must be completed and signed by the parents AND the physician. The forms are available in the office. Students are not to carry any medication, prescription or non-prescription, with them unless authorized by a physician.

HOMEWORK

At Vina Elementary homework is an integral part of the educational process. It is an extension of the classroom, giving students reinforcement in using what has been taught in the classroom. It allows students to develop self-discipline and self-confidence. Homework encourages students to work independently, use time wisely and develop a sense of responsibility. Homework fosters good study habits that will be useful throughout the student's school career. Homework provides a communication between home and school. It gives parents an opportunity to see what their student is doing in school and an idea of their student's progress. Parents having a concern about homework are encouraged to contact the teacher who assigned the work.

HOMEWORK GUIDELINES FOR PARENTS

1. **PROVIDE A STUDY AREA** - Good lighting, proper seating at a table or a desk, adequate materials, and sufficient space are essential. Distractions such as radio, TV and phone calls should be eliminated.
2. **PROVIDE A SPECIFIC TIME PERIOD** - Same time period daily. Establish rules against using the phone, watching TV and listening to music until homework is completed neatly and accurately.
3. **SUPERVISE HOMEWORK** - Parents are encouraged to check their student's daily planner. Make sure your student has enough time, understands the directions and works carefully.
4. **HELP THE HOMEWORK HABIT** - If your student doesn't bring work home, or is not writing daily assignments in their daily planner, please contact the teacher. This will help you to determine whether he/she is completing it in school, forgetting it, or failing to bring it home. **Always contact the teacher when in doubt.**

LIBRARY

The Vina library has a large selection of books and reference materials. The Accelerated Reader program will be implemented this year to reinforce reading comprehension. The library is kept open by volunteers several afternoons per week. Students who lose library books are expected to pay the replacement price for the books.

CAFETERIA

1. All school rules apply in the cafeteria.
2. Students will use a normal tone of voice and **good manners.**
3. Students will clean up their own tables.
4. Students are not allowed to take food to the playground.

PERSONAL PROPERTY

Students are responsible for loss or damage to their clothing, equipment, books or instruments. Items of **REAL OR SENTIMENTAL VALUE SHOULD NOT BE BROUGHT TO SCHOOL.** The following items should not be brought to school:

Cameras

Cell phones (see rules above)

Toys of any kind

Trading cards

Possession of these items or any other items that disrupt the school environment may result in suspension from school.

P.E. EXCUSES

If for any reason a student cannot take part in full physical education activities, a note from a medical professional that states the reason, duration, date of doctor's release and degree of limitation of activity MUST be brought to the office.

The note will be verified and the teacher will be notified. PE teachers will not honor a note brought directly to them by the student. WRITTEN CONFIRMATION FROM A PHYSICIAN IS REQUIRED FOR AN EXCUSE LONGER THAN THREE DAYS.

RECOGNITION and AWARD CEREMONIES

Student of the Month and Reader of the Month awards are given out during an assembly each month. Students are selected by classroom teachers.

HONOR ROLL

The Honor Roll is a means of giving recognition to students of Vina Elementary School. In keeping with this philosophy, the requirements will reflect not only the student's academic achievement, but his/her effort and citizenship as well. All students are eligible to apply for placement on the Honor Roll subject to the following criteria:

1. The student shall have no "D's" or "F's" on his/her report card.
2. All courses count toward a student's grade point average.

Honor Roll = 3.50 - 4.00 GPA

Merit Roll = 3.00-3.49 GPA

Honor Roll awards are presented at the end of each Trimester.

PARENT INVOLVEMENT

Parent involvement is an important part of our school. Vina Elementary School conducts the following parent involvement activities:

1. **School Site Council (SSC)** - All schools receiving SIP funds or implementing a SBCEP are required to form a SSC. The SSC is composed of parents and school personnel. The SSC is responsible for developing, implementing, and evaluating the School Site Plan programs. Members serve for two years and are elected by their peers. Elections for new members are held annually at the beginning of the school year.

PROMOTION CEREMONY

All 8th graders who wish to participate in the Promotion Ceremony must meet district and school board policy regarding promotion.

1. Students must pass the following required classes with a grade of "C-" or better, or they must complete an intervention plan: Language Arts, Mathematics, Science, Social Studies. Intervention may include after school classes.
2. Overall grade point average (GPA) of 2.0 in 8th grade year.
3. Suspensions Allowed: 10 days or less for the year. No out-of-school suspensions within the last 6 weeks of school.
4. Excused or Unexcused Absences: 15 days or less. The school site Promotion Committee will meet with parents/guardians to decide whether extenuating medical

circumstances caused the absences. If absences exceed the allowable number, the student may petition the school site Promotion Committee to request an approved plan.

5. All debts cleared.

STUDENT SUCCESS TEAM – (SST)

The Student Success Team process is available to all parents, staff, and students. The SST process provides a system of intervention, support, and follow-up in addressing students who are struggling in their academic progress. The SST convenes periodically on campus at scheduled meeting times. During the SST process, the student is joined by his/her teachers, the parent, an administrator, and other school staff such as the School Psychologist, School Counselor, Resource Specialist, nurse, and/or other staff who all play a part in examining the student's strengths, identifying particular areas of concern, establishing a plan of action to support the student, and scheduling follow-up efforts to check on the student's progress over time

REPORT OF STUDENT PROGRESS/GRADES

Teachers will send progress reports home midway through the grading period to the parents of those students failing or doing unsatisfactory work.

Grades that students receive at the end of each trimester are those that are reported on the permanent record.

SPIRIT DAYS

Fridays are Vina Spirit Days. Students and Staff are encouraged to show school spirit by wearing a Vina t-shirt, sweatshirt or school colors – Red, White, Black. There are additional Spirit Days, during Spirit Week, that may include: Crazy Hair Day, Sports Day, Backwards Day, Super Hero Day, Pajama Day, College Day and Hawaiian Day.

TRANSFERRING TO DIFFERENT SCHOOL

Students who are leaving to attend another school should notify the office as soon as possible. School records are not released until all materials, books, etc., are turned in and they must be requested by the new school. **A check out form must be completed prior to departure from school.**

VISITORS

All visitors must have legitimate and appropriate reason for visiting the school. They must enter the school through the front office, sign in and out and wear a visitor's badge.

Parents/guardians wishing to meet with a teacher must make an appointment with the teacher in advance. Students are not allowed to have friends or relatives visit the campus during the school day. This includes the area around or adjacent to the school. Parents wishing to observe their student in class must have prior approval from the teacher.

VINA ELEMENTARY DISCIPLINARY CHART

The chart listed on the following pages is a compilation of the major rule infractions and consequences for students. You will note that repeat offenses result in a more progressively serious disciplinary response than the initial violation. Every attempt will be made to follow the dictates of the chart displayed. However, the administration does reserve the right to objectively determine punishment based on the seriousness of a particular infraction and the previous discipline record of the student who commits the offense.

Vina Elementary School

Progressive Discipline Policy

Action	1 st Infraction	2 nd Infraction	3 rd Infraction	4 th Infraction	5 th Infraction
1. Cheating	Lunch Clean-up/Conference	In house suspension	1 day home suspension Student Behavior Contract	2 day home suspension	3 day home suspension
2. Class Disruption	Lunch Clean-up/ASD	1 ASD Lunch clean up	1 home suspension	2 day home suspension	3 day home suspension
3. Cutting Class	Lunch Clean-up/Conference	2 ASD lunch clean up	In House Suspension	1 day home suspension	1 day home suspension
4. Defiance of Authority	1 day ASD	2 day ASD	1 day home suspension	2 day home suspension	3 day home suspension
5. Dress Code Violation	ASD/Phone call to parent	1 ASD	2 ASD	In House Suspension	1 day home suspension
6. Gang Related Activity *	2 days In House Suspension	1 day home suspension/mtg with principal	1 day home suspension	2 day home suspension	3 day home suspension
7. Use of Profanity or obscenity	In House Suspension or 1 ASD	1 ASD	2 ASD	1 day home suspension	2 day home suspension
8. Profanity and Disrespect towards Staff	Meeting w/Principal In House Suspension or ASD	1 ASD	3 days home suspension	5 days home suspension Conference/Possible expulsion referral	NA
9. No-show Lunch Clean-up	Lunch clean-up and ASD	3 days ASD lunch clean up	In House Suspension	1 day home suspension	2 day home suspension
10.. No show to ASD	2 days ASD	In House Suspension	1 day home suspension	1-2 days home suspension	2 day home suspension
11. No show to In House Suspension	2 days ASD	1 day home suspension	1 day home suspension	2 days home suspension	3 days home suspension
12. Physical Rough Play or fighting	Lunch Clean-up and 1 ASD	2 days Lunch Clean-up/2 days ASD	In House Suspension	1 day home suspension	2 day home suspension
13. Out of class disruption	Lunch Clean-up/Conference	Lunch Clean-up and ADS	2 Lunch-Clean up/ 2 ADS	In House Suspension	1 day home suspension
14. Library Fines/textbook vandalism	ASD/Phone call to parent/meeting	Individual contract with Administrator	Violation of Contract 2 ASD	In House Suspension	2day in-house suspension

*= possible Law Enforcement contact Home sus= suspension from school

ASD= After School Detention All consequences are subject to change according to the severity of the offense

Vina Elementary School

Educational Code-Serious Suspendable Offenses

Offense	First Incident	Second Incident
<u>48900(a)</u> - Caused, attempted to cause or threatened to cause physical injury to another	3- 5 days home suspension Police or sheriffs complaint report, possible arrest. Student Behavior Contract	If student pending court proceedings, Probation Department referral, if not, Police or Sheriff complaint report, possible arrest 5 days suspension- expulsion recommendation
<u>48900(a2)</u> - willfully used force or violence upon the person of another	5 days home suspension Police or sheriffs complaint report, possible arrest. Student Behavior Contract Possible recommendation for expulsion	If student pending court proceedings, Probation Department referral, if not, Police or Sheriff complaint report, possible arrest 5 days suspension- expulsion recommendation
<u>48900(b)</u> - Possessed,sold,or otherwise furnished any firearm, knife, explosive device or dangerous object	5 days home suspension Police or sheriffs complaint, and arrest Recommendation for expulsion Student Behavior Contract	If student pending court proceedings, Probation Department referral, if not, Police or Sheriff complaint report, arrest 5 days suspension- expulsion recommendation
<u>48900(c)</u> - Possession, used, sold or otherwise furnished or been under the influence of a controlled substance	5 days home suspension Police or sheriffs complaint, and possible arrest Recommendation for expulsion Student Behavior Contract	If student pending court proceedings, Probation Department referral, if not, Police or Sheriff complaint report, arrest 5 days suspension- expulsion recommendation
<u>48900(d)</u> - Unlawfully offered, arranged or negotiated the sell of any controlled substance	5 days home suspension Police or sheriffs complaint and arrest Recommendation for expulsion Student Behavior Contract	If student pending court proceedings, Probation Department referral, if not, Police or Sheriff complaint report, arrest 5 days suspension- expulsion recommendation
<u>48900(e)</u> - Committed or attempted to commit robbery or extortion	5 days home suspension Police or sheriffs complaint, and possible arrest Recommendation for expulsion Student Behavior Contract	If student pending court proceedings, Probation Department referral, if not, Police or Sheriff complaint report, arrest 5 days suspension- expulsion recommendation
<u>48900(f)</u> - Caused or attempted to cause damage to school or private property	3- 5 days home suspension Police or sheriffs complaint report, possible arrest Student Behavior Contract	If student pending court proceedings, Probation Department referral, if not, Police or Sheriff complaint report, arrest 5 days suspension- expulsion recommendation
<u>48900(g)</u> -Stolen or attempted to steal school or private property	3- 5 days home suspension Police or sheriffs complaint report, possible arrest	If student pending court proceedings, Probation Department referral, if not, Police or Sheriff complaint report, arrest 5 days suspension- expulsion recommendation
<u>48900(h)</u> - Tobacco possession, use or furnishing	1 day home suspension, conference with parent	3 days suspension, Behavior contract.
<u>48900(i)</u> - Possessed or sold drug paraphernalia	3 day home suspension, possible Police or Sheriff report	5 days suspension, Behavior contract, Police or Sheriff report complaint, possible arrest, Recommendation for expulsion
<u>48900(l)</u> - Knowingly received stolen school or private property	5 day home suspension, Police or Sheriff report complain, possible arrest	If student pending court proceedings, Probation Department referral, if not, Police or Sheriff complaint report, arrest 5 days suspension- expulsion recommendation
<u>48900(m)</u> - Possession of imitation firearm	5 days home suspension Police or sheriffs complaint report, possible arrest Possible recommendation for expulsion	If student pending court proceedings, Probation Department referral, if not, Police or Sheriff complaint report, arrest 5 days suspension- expulsion recommendation
<u>48900(n), 48900.3</u> - Threatening, or committing an act of hate. Violence or sexual assault	3-5 days home suspension, possible Police or Sheriff report and complaint.	5 days suspension, Police or Sheriff complain report, possible arrest, recommendation for expulsion

DISCIPLINE

EDUCATION CODE 48900.5 (a):

Suspension, including supervised suspension as described in Section 48911.1, shall be imposed only when other means of correction fail to bring about proper conduct. A school district may document the other means of correction used and place that documentation in the pupil's record, which may be accessed pursuant to Section 49069. However, a pupil, including an individual with exceptional needs, as defined in Section 56026, may be suspended subject to Section 1415 of Title 20 of the United States Code, for any of the reasons enumerated in Section 48900 upon a first offense if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section

48900 or that the pupil's presence causes a danger to persons.

(b) Other means of correction include, but are not limited to, the following:

(1) A conference between school personnel, the pupil's parent or guardian, and the pupil.

(2) Referrals to the school counselor, psychologist, social worker, child welfare attendance personnel, or other school support service personnel for case management and counseling.

(3) Study teams, guidance teams, resource panel teams, or other intervention-related teams that assess the behavior, and develop and implement individualized plans to address the behavior in partnership with the pupil and his or her parents.

(4) Referral for a comprehensive psychosocial or psycho educational assessment, including for purposes of creating an individualized education program, or a plan adopted pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794(a)).(5) Enrollment in a program for teaching pro social behavior or anger management.

(6) Participation in a restorative justice program.

(7) A positive behavior support approach with tiered interventions that occur during the school day on campus.

(8) After-school programs that address specific behavioral issues or expose pupils to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups.

(9) Any of the alternatives described in Section 48900.6.

THE COMING AND GOING RULE (EDUCATION CODE-44807):

Students may be held to strict account for their conduct at school, as well as for their conduct on the way to and from school, during breaks, and during lunch.

PROCESS FOR SUSPENSION BY TEACHER (EDUCATION CODE-48910-48913):

A Teacher may suspend a pupil from class for any acts listed in our progressive discipline matrix for the day of the act plus one day following (two-day maximum). Immediately after suspending a pupil from class, the teacher will report the suspension to the Principal and send the pupil for appropriate action. As soon as possible, the teacher must ask the parents to attend a parent-teacher conference regarding the suspension. If practicable, a school counselor or psychologist should attend the conference, and if the parent so requests, a school administrator should be present. Instead of suspending the pupil, the teacher may refer the pupil to the Principal or Principal's designee for consideration of a suspension from school.

DETENTION (EDUCATION CODE-48900.5.(8))

After-school programs that address specific behavioral issues will be utilized as another means of correction to support proper student conduct.

DUE PROCESS IN SCHOOL DISCIPLINE (EDUCATION CODE-48911-48914)

Before a student is suspended, a conference with the student, and the teacher, supervisor or school employee who recommended the discipline referral must occur. At the conference, the pupil must be informed of the reasons for the disciplinary action and the evidence against him or her. The pupil will be given an opportunity to present his or her side of the story and any evidence in defense of actions leading to the recommendation of suspension. (This pre-suspension conference is also known as the *Goss v. Lopez* right to due process.) Anytime a pupil is suspended from school, a school employee must make a reasonable effort to contact the pupil's parents in person or by telephone, and the parents must be mailed the necessary documentation related to the suspension. Parents have the right to request a meeting with the involved parties to review the suspension, policies, and other matters related to the suspension.

STUDENT COMMUNITY SERVICE (EDUCATION CODE-48900.6):

Administration or designee may require a student to perform community service on school grounds during non-school hours, or, with parent permission, off school grounds. Such community service may include, but not limited to, work performed in the areas of outdoor beautification, campus betterment, and teacher or peer assistance programs.

ANGER MANAGEMENT CLASSES (EDUCATION CODE-48900):

2002 amendment to Ed Code-48900 gives administration discretion to require counseling and an anger management program for a pupil subject to discipline.

IN-HOUSE SUSPENSION (EDUCATION CODE-48911.1-48911.2):

This section allows a suspended student to be assigned to a supervised suspension classroom for the entire period of the suspension instead of being sent home, if the pupil poses no imminent danger or threat to the campus, pupils, or staff. Each pupil is responsible for contacting his or her teacher to receive assignments to be completed.

CALIFORNIA LAW AND ELECTRONIC BULLYING

PENAL CODE: 528.5. (a) Notwithstanding any other provision of law, any person who knowingly and without consent credibly impersonates another actual person through or on an Internet Web site or by other electronic means for purposes of harming, intimidating, threatening, or defrauding another person is guilty of a public offense.

RESTRICTION OF RECESS AND LUNCH (EDUCATION CODE-44807.5):

The governing board of a school district may adopt reasonable rules and regulations to authorize a school to restrict for disciplinary purposes the time a pupil under their supervision is allowed for recess and lunch. Students are able to purchase a lunch through the school but will not be allowed to leave campus if assigned detention during lunch.

INITIATION/HAZING/HARASSMENT/INTIMIDATION

Physical or verbal harassment, physical abuse, profanity, slurs and any other actions or works, actual or perceived, are not permitted and could result in a school suspension.

Harassment based on gender, race, national origin, ethnicity, religion, sexual orientation, age, physical or mental disability, or any other basis protected by federal, state, or local law, ordinance or regulation to the extent protected by law is prohibited. Students who feel they are victims of harassment of any type may file a formal written complaint in the office. "Pantsing" will result in an automatic suspension and possible expulsion.

Vina Elementary Anti-Harassment Policy

1. Everyone at Vina Elementary has a right to feel respected and safe. Consequently, we want students to know that our policy is to prevent sexual harassment and harassment based on gender, race, national origin, ethnicity, religion, sexual orientation or disability.
2. A harasser may be a student or an adult. Harassment may include the following when related to gender, race, national origin, ethnicity, religion, sexual orientation or disability.
 - a. Name calling, teasing, derogatory comments, slurs or gestures
 - b. Remarks or rumors about an individual's sexual activities, sexual jokes, catcalls or whistles
 - c. Leering, winking, sexual gestures, pinching, patting, intentional rubbing against another individual's body
 - d. Graffiti, offensive or graphic posters or book covers
 - e. Derogatory notes or cartoons
 - f. Unwelcome touching of a person or clothing, grabbing, fondling
 - g. Violent acts or threats
3. If students believe that they or someone else has been the victim of harassment or intimidation they should report the alleged acts to a teacher, counselor, principal or any other staff member. The report may be verbal or written. Students are not required to complete a written form, but if they want to use a form, one is available in the school office. They can also speak to Administration
4. Vina Elementary takes seriously all reports of sexual harassment and harassment based upon gender, race, national origin, ethnicity, religion, sexual orientation or disability and will take all appropriate action to investigate such claims, to eliminate the harassment and to discipline any persons found to have engaged in such conduct.
5. Vina Elementary will also take action if anyone tried to intimidate the students or take action to harm them because they made such a report.
6. This is a summary of this District's policy against sexual harassment and harassment based on gender, race, national origin, ethnicity, religion, sexual orientation or disability. A complete copy of the policy is available at the school office upon request.

SPECIAL EDUCATION

The Individuals with Disabilities Education Act (IDEA) is a federal law that mandates a "free and appropriate public education" to children with disabilities. Los Molinos Unified School District follows the education code for special education to be in compliance with IDEA.

Students become eligible for special education services through a formalized process of evaluation. Anyone who suspects that a student is disabled may request an evaluation in writing. Requests will receive a response from the school site within 15 days. Usually a Student Study Team is asked to determine whether an assessment is necessary. If recommended, assessments will take place within 60 days of the initial request. If an assessment is not recommended, the Study Team will explain their reasoning in writing. Once a student has been assessed, an

Individualized Education Program (IEP) meeting is held to determine a student's eligibility for services.

NON-DISCRIMINATION

The Governing Board of the Los Molinos Unified School District is committed to equal opportunity for all individuals in education. Los Molinos Unified School District programs and activities do not discriminate on the basis of gender, gender identity, age, sex, race, color, religion, ancestry, gender expression, national origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more of such characteristics. The Board shall promote programs, which ensure that discriminatory practices are eliminated in all district activities. The following individuals represent the appropriate titles for communication purposes:

1. Title IX Officer: Superintendent, Mr. Joey Adame: 530-384-7826 ext. 1102
2. 504 Site Coordinator: Debbie Burgett 530-839-2182

UNIFORM COMPLIANCE PROCEDURES

Vina Elementary School has the primary responsibility to ensure compliance with applicable state and federal laws and regulations and has established procedures to address allegations of unlawful discrimination, harassment, intimidation, and bullying, and complaints alleging violation of state or federal laws governing educational programs and the charging of unlawful pupil fees.

Vina Elementary School shall investigate and seek to resolve complaints using policies and procedures known as the Uniform Complaint Procedures (UCP) adopted by our local board. Unlawful discrimination, harassment, intimidation, or bullying complaints may be based on actual or perceived age, ancestry, color, ethnic group identification, gender expression, gender identity, gender, disability, nationality, national origin, race or ethnicity, religion, sex, sexual orientation, or on a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity that receives or benefits from state financial assistance.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in:

Adult Education
Consolidated Categorical Aid Programs
Migrant Education
Career Technical and Technical Education and Training Programs
Child Nutrition Programs
Special Education Programs
Safety Planning Requirements

A complaint of noncompliance with laws relating to pupil fees may be filed pursuant to the local UCP. A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee includes, but is not limited to, all of the following:

1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
2. A security deposit or other payment that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
3. A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

Complaints other than complaints relating to pupil fees must be filed in writing with the following compliance officer:

Mr. Joey Adame, Superintendent
Los Molinos Unified School District - (530) 384-7826

Los Molinos Unified School District
COMPUTER SYSTEM / INTERNET / E-MAIL
ACCEPTABLE USE AGREEMENT

Persons wishing to use the Los Molinos Unified School District's computer system are required to read this Acceptable Use Agreement and agree to abide by its terms by signing the Agreement. Signed Agreements must be completed and returned to the applicable school site or work site at the beginning of each school year and / or when the user first starts using the computer system.

The Los Molinos Unified School District provides technology resources to its students and staff in furtherance of its educational and business purposes. It is the District's goal to promote educational excellence in the District's schools by providing technological resources, facilitating innovation, and improving communications with the support and supervision of parents, teachers, and staff. The use of these technology resources is a privilege, not a right.

Access to computers and people all over the world through the District's Computer System entails potential access to material that may not be considered to be of educational value in the context of a school setting. The District believes that the value of the information, interaction, and research capabilities available through computer technology outweighs the possibility that users may obtain material that is not consistent with the educational goals of the District.

Proper behavior, as it relates to the use of computers, is no different than proper behavior in all other aspects of School District activities. All users are expected to use the District's Computer System in a responsible, ethical, and polite manner. Parents are strongly encouraged to be involved in their children's computer use and to guide them in ethical and proper use. This document is intended to clarify the terms and conditions of access to the Computer System and expectations as to its proper use.

TERMS AND CONDITIONS

1. COMPLIANCE WITH EXISTING LAWS, REGULATIONS AND POLICIES

The Los Molinos Unified School District's computer system is to be used for purposes consistent with the District's business and educational processes. All persons using the Computer System shall comply with all applicable laws and District policies including, without limitation, laws and policies regarding freedom of speech, profanity, obscenity, privacy, copyright, and misuse of computers generally. Persons using the Computer System are required to comply with student and employee conduct requirements generally as well as with the provisions of the Agreement. Users shall report any security problem or misuse of the network to the Superintendent or designee.

2. DEFINITIONS

- 2.1 **District Computer System.** All hardware, software, operating systems, data, data storage media, networks and related devices, and data transmission and communications equipment and services (including internet access and e-mail).
- 2.2 **User Area.** A user area is comprised of that portion of the District Computer System reserved for the personal use of an individual user including, but not limited to, user data files, programs, dynamic system work areas, or any other storage or processing resources dedicated to the user.

3. COMPUTER SYSTEM ACCESS AND USE

- 3.1 **Student Email.** The Los Molinos Unified School District does provide email accounts for student use in the classroom.
- 3.2 **System Etiquette.** Users are expected to be courteous while using the Computer System. Users shall not send or display material that is obscene, rude, offensive, or hate-based, or that could be construed as harassing to others based on their race, national origin, gender, sexual orientation, age, disability, religion, political, belief or other protected characteristic.
- 3.3 **Messages.** Users should not indiscriminately address messages to broad audiences. Message addressing should be narrowly tailored to the purpose at hand. Messages should only be sent to known recipients or locations. Messages or other materials should not be sent with misleading titles.
- 3.4 **System Modifications.** Users may not modify or alter the Computer System in any way except under the express direction of the District's System Administrator. Modification and alteration of the Computer System does not include ordinary operations involving saving and deleting user-generated files created in furtherance of District business or education purposes.
- 3.5 **Disclosure of Personal Information.** Disclosure of users' own or others' home address or telephone number information on the Computer System is prohibited.

3.6 Privacy / Computer System Monitoring. User information, data, and communications, including e-mails, transmitted over the Computer System or contained in any part thereof is not private or subject to privacy protections. The District reserves and shall have the right to monitor all aspects of the District Computer System, including user information, data, communications, and e-mails, for the purpose of ensuring system integrity and security, preventing system abuse, maintaining the system, and furthering legitimate educational purposes. INSTRUCTION AR 4040 and AR 6163.4

3.7 Student Images, Names, and Identifying Information. Student pictures can be displayed on the web with verification that the parent / guardian did not return the permission slip from denying access. Student pictures must not be deemed or operated as open forums. INSTRUCTION AR 4040 and AR 6163.4

4. Web Access Information. The District reserves the right to access user areas containing “cookies”, web browser site access trails, or other web access information and modify or delete such items in the interests of system security maintenance, integrity and legitimate educational purposes.

4.1 Chat Rooms. Users may not access chat rooms through the Computer System unless prior approval is obtained from the System Administrator or supervising teacher.

4.2 Term Paper / Course Work Sites. Accessing web sites or other sources to obtain third-party term papers or course work that is to be passed off as the user’s own work is prohibited.

4.3 Use of Credit Cards & Financial Information. Users may not provide personal credit card or financial information of any type or conduct financial transactions over the Computer System without the prior approval of the System Administrator or supervising teacher. The District is not responsible for unauthorized costs incurred through use of the Computer System.

5. DISCLAIMER

The District assumes no liability, either express or implied, arising out of providing Computer System access to users. The District shall not be responsible for any damages suffered by users as a result of using the Computer System, including, but not limited to, damages suffered as a result of the user’s own negligence, system delays, service interruptions, non delivery or mis-delivery of data, or the acts of other users. Use of the Computer System and information obtained, therefrom, is solely at the user’s risk. The District makes no representation as to the content, accuracy, or veracity of any information on or obtained from the Computer System. The District disclaims any responsibility for the accuracy of information contained in or obtained from Internet service providers, or web sites, or other sources outside the Computer System.

6. HOLD HARMLESS

The user and the user’s parent or guardian agrees to release and hold harmless the District and its officers, board members, employees and agents, from and against any and all liability, loss, expense, or claim for injury or damages the user may have arising from the use of the Computer System.

7. CONSEQUENCES OR IMPROPER USE

7.1 Discipline AND / OR Loss Of Use Privileges. Use of the Computer System is a privilege, not a right. Users who engage in the prohibited activities set forth in Section 5, or who use the Computer System in such a way as to violate District rules and regulations, may be subject to appropriate discipline including loss of Computer System use privileges, suspension, expulsion and / or dismissal.

7.2 Procedural Rights. Users accused of violation of this Acceptable Use Agreement shall have the same rights, privileges, and disciplinary procedures to which they are entitled for infractions not related to Computer System use.

STUDENT

By signing the Computer System / Internet / E-Mail Acceptable Use Agreement signature section of Page 3 (página 4), you are agreeing to the following statement:

I have read and understand the Los Molinos Unified School District’s (MHUSD) Computer System/Internet/e-mail Acceptable Use Agreement. I will only use the LMUSD’s Computer System as authorized by that Agreement and as directed by a supervising adult. I hereby give the District permission to access my user files and user area.

PARENT OR GUARDIAN

By signing the Computer System / Internet / E-Mail Acceptable Use Agreement signature section of Page 3 (página 4), you are agreeing to the following statement:

I have read and understand the LMUSD’s Computer System/Internet/email Acceptable Use Agreement. I agree to comply with the terms and conditions of that policy and to make every effort to ensure that my child or ward also will comply with that agreement. I authorize my child or ward to use the District’s Computer System.

I understand that it is impossible for the District to control and restrict access to all controversial or inappropriate materials, which may be accessible through the Computer System. I agree to hold the District and its officers, agents, and employees harmless in the event my child obtains access to controversial or inappropriate materials while using the Computer System. In consideration for the privilege of my child or ward using the District’s Computer System and being provided access to the Internet, I hereby release and hold harmless the LMUSD, its officers, board members, employees and agents, and any entity affiliated with the District, from and against any and all liability, loss, expense, or claim for injury or damages that I or my child or ward may incur arising out of use of the District’s Computer System.

